

# Newbourne Annual Parish Meeting

09/05/2016

## Minutes

### Present

Lionel Scott – Chairman

Erica Pattinson

Michael Frost

Jim Wicks

Tony Finch

Charlotte Gammons

David Milbourne

### Absent

Kwini Lusher

Therese Coffey

Sue Pollard

Susan Harvey

Trish Finch

Pat Frost

The chair opened the meeting at 7pm there was no members of the public present.

1. The Minutes from the previous year's annual meeting 11<sup>th</sup> May 2015 were agreed to be true and accurate to record.
2. Lionel SCOTT, Chairman, May 2016

The period covered by my annual report has probably seen the greatest changes to the Parish Council for many years. The previous report to this was prepared by Peter WALLER who had provided some excellent service as chairman but decided it was time to relinquish his parish councillor duties. His clerk then was Colin MOORE who also decided to resign the post. Peter was replaced as chairman by Peter SMYTH and Colin's replacement as clerk was Amie VEERMAN, events soon caused further changes. Peter took up a post located in the USA and therefore resigned three months after taking over the chair and shortly after Amie resigned as clerk due to family commitments. Whilst I had been vice chair of the parish council for some years and pleased to be so I had no great desire to be chair but took over the role after Peter SMYTH's departure. After a couple of meetings with minute taking duties kindly undertaken by one of our councillors we appointed a new clerk Laura NAUNTON. Laura is a young lady who resides in the village with her family and has quickly taken to the task which has not been straightforward due to the earlier changes in post. She has been active in securing funding for various parish council projects and has organised a monthly lottery which will provide much needed funding. The year has also seen further changes of parish councillors with the departure of Denise PARKINSON and more recently the arrival of Charlotte GAMMONS and David MILBOURNE. I am pleased to welcome our two new members and hope they will enjoy serving the village as parish councillors. This also brings our numbers now to

a full quota of nine. We have been well served by both our County Councillor Patricia O'BRIEN and our District Councillor Susan HARVEY, both of whom have worked tirelessly in areas which impact on our neighbourhood. They have also assisted with securing grants from some of their budgets to develop better facilities for Newbourne residents and I thank them for this support. The Revelry is greatly enjoyed by many youngsters but continues to provide demands on funds and time. In this area we are indebted to Councillor James WICKS who has successfully completed a course enabling him to inspect the play area equipment thus reducing the cost of inspections from companies charging for this service. The village hall is well managed by a committee who oversee improvements and maintenance to what is a valuable asset for the village. It is hired out as often as possible for parties, weddings or group activities, providing a welcome income to funds. The planned improvements to the village hall car park are scheduled to happen shortly and follows two unwelcome incidents when persons attending the village hall slipped on the wet surface outside sustaining injury on both occasions. The police safe neighbourhood team have undergone procedural changes but crime reports are still available. Crime in Newbourne continues to be very low but sadly the village hall became the target of a break-in which resulted in damage and loss of property. However whilst a rural community we should remain vigilant and residents are asked to note any suspicious vehicles or persons seen. Sadly we now appear to be a popular area for fly-tipping which is likely to increase with charges now being introduced at the nearby Foxhall Refuse Recycling Depot. The parish council is hoping to look at ways in which this antisocial behaviour can be reduced within the village. The village will celebrate the Queens 90<sup>th</sup> birthday on 12<sup>th</sup> June by holding a family fun day at the village hall, with many varied and interesting activities taking place. My thanks to those willing stalwarts who have volunteered, banding together to promote and organise this event for the benefit of the village and neighbourhood. I have a long planned trip which will prevent me from attending, but I would urge all those who can to attend and support this event in any way they can. The constant changes required with the bank in deleting councillors/clerks who have departed during the year and adding incoming personnel to the list held by the bank to administer parish council accounts has been completed. These changes have to follow a lengthy process involving the submission of forms with specimen signatures all designed to prevent money laundering on budgets much larger than our income of £5k much of which is already allocated for in insurance premiums, clerk's wages and grass cutting etc. The parish council remains diligent in dealing with expenditure and the final financial situation will be reported in full on the website following the annual audit. The parish council website is also used to advise residents of meeting, minutes, planning applications and other matters of interest.

I would like to thank all those who have assisted me and helped with the business of the parish council over the year. Whilst a privilege I hope that a younger pair of shoulders may wish to take on the role of chair in the not too distant future.

### 3. Financial report for the parish council 2015- 2016

#### Business Saver account

29/04/2015		£4002.89
08/06/2015	54p interest	£4003.43
07/09/2015	50p interest	£4003.93
07/12/2015	50p interest	£4004.43
07/03/2016	50p interest	£4004.93
29/04/2016	Current Balance	£4004.93

#### Community Account 2015-2016

29/05/2015	SCL Grass village sign	100314	£30.00	2359.47
06/07/2015	SCL Grass village sign	100315	£60.00	2299.47
30/06/2015	clerks salary	100316	£275.60	2023.87
05/07/2015	HMRC PAYE	100317	£120.40	1903.47
24/07/2015	SCL Maintance	100318	£60.00	1843.47
24/07/2015	SALC WEBSITE TRAINING	100319	£24.00	1819.47

07/09/2015	SCDC ELECTON FEE	100320	£100.00	1719.47
30/09/2015	Precept		£2,125.00	3844.47
05/10/2015	SCL GRASS CUTTING	100321	£60.00	3784.47
05/10/2015	Clerks expenses	100322	£49.34	3735.13
23/10/2015	SCL GRASS MAINTANCE	100323	£30.00	3705.13
23/10/2015	SALC payroll	100324	£16.80	3688.33
01/12/2015	clerks salary	100325	£378.95	3309.38
01/01/2016	SCL village sign	100326	£30.00	3279.38
01/01/2016	ROSPA training	100327	£33.00	3246.38
26/01/2016	clerk training	100329	£60.00	3186.38
28/02/2016	SCL	100328	£30.00	3156.38
28/02/2016	clerks expenses	100330	£25.70	3130.68
18/03/2016	credit suffolk coastal		£1,000.00	4130.68
31/03/2016	cheques		£48.00	4178.68
11/04/2016	cheques		£120.00	4298.68

4358.68

#### Revelry Account 2015- 2016

Date	Payment type	Amount	Balance
01/04/2015	opening balance		4994.19
29/05/2015	scl	£30.00	4964.19
06/07/2015	scl	£60.00	4904.19
24/07/2015	scl	£60.00	4844.19
07/09/2015	new play area sign	£14.58	4829.61
05/10/2015	scl	£60.00	4769.61
23/10/2015	scl	£30.00	4739.61
23/10/2015	scl	£30.00	4709.61
01/01/2016	scl	£30.00	4679.61
28/02/2016	scl	£30.00	4649.61
			4649.61

#### 4. The Newbourne Village Hall Committee chairman's report may 2016

- Community Account 30<sup>th</sup> April 2016 - £4079.78
- Business saver Account 30<sup>th</sup> April 2016 - £5002.55
- Money spent on improvements £1092.72 since October 2015
- We are still trying to get the new carpark built and awaiting the invoice from David Clarke, he has offered to do the work with no charge, so we will only need to pay for the materials. We are very pleased with any donations received towards the cost.
- The village hall committee comprises of
  - Susan Pollard Treasurer and chairman
  - Pat Frost Booking clerk and care taker
  - Chris Cousins Secretary
  - Susan Waller Member
- Bookings from the 1<sup>st</sup> October 2015 to the 30<sup>th</sup> April 2016 - £3879.74
- Expenses from 1<sup>st</sup> October 2015 to 30<sup>th</sup> April 2016 - £3011.97
- SCL will continue to do the grass cutting and maintance.

5. Annual report from the Newbourne Thursday Club

This is a group of ladies who meet on the 3<sup>rd</sup> Thursday of the month. Although it is called Newbourne ladies club we welcome any new members from neighbouring villages. We have various speakers throughout the year plus two social occasions and a Christmas dinner. The present fee is £20.00 a year for members. Visiting guests £3.00. Months we meet are March- June and September – December.

6. Annual report from Waldringfield Primary School

Waldringfield Primary School, Waldringfield, Woddbridge, IP12 4QL.

[TEL:01473736276](tel:01473736276)

E-mail [school@waldringfield.suffolk.sch.uk](mailto:school@waldringfield.suffolk.sch.uk)

Annual Report to the Parish Council April 2016

We pride ourselves on being a small, family school where individual needs are met and all involved in our school are listened to and respected, we have a very happy, committed staff team. On a daily basis this ethos is seen through a calm learning atmosphere that gives all children the opportunities to succeed. The children are fundamental to our school and throughout the year the school council continues to meet weekly, the children facilitate and clerk the meeting very effectively whilst the rest of the school listen attentively. We enjoy celebrating achievement and the weekly Sharing Assemblies are very popular and the children chosen to represent their class are very proud to show and display their work. Our school roll is currently at 102. This is the biggest our school has been since anyone connected with our school can remember! Looking through old school log books, our school has grown considerably since 1989 when the school roll was 58.

The school remains a committed team of individual staff and other stakeholders working hard to do the very best for all pupils, so that we can all care and share and learn together.

I am always seeking new ways with which we can involve ourselves in the community of Waldringfield. This academic year we have delivered our annual Christmas gifts to the residents of Waldringfield, Newbourne and Hemley. The older children have begun to assist with the development of John Waller's nature reserve along the river wall. I am always willing to seek new ideas to involve ourselves in the local community and if anyone has any suggestions than please do contact me.

The introduction of our "Walking Bus" has been a huge success. Initially this was to ease the parking congestion problem at the end of the school day, but it has gone beyond that and is now a regular feature of our school week. On a Thursday afternoon a group of about 20 children leave the school to follow the footpath to the Baptist Church. Their parents then collect them from the Baptist

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week. On a Thursday afternoon a group of about 20 children leave the school to follow the footpath to the Baptist Church. Their parents then collect them from the Baptist Church car park at 3.20pm. I would like to extend thank you to Waldringfield residents for their support with this venture and to Betsy Reid for her commitment to our school's Eco agenda and her support in our journey to gain an Eco School's Green Flag. We are currently looking at ways to improve the parking around the school and we have recently appointed four Junior Road Safety officers, children from the two older classes who, with support and advice from a parent, are working to improve how parents park and how to keep our children safer on the roads around the school.

We proudly performed as part of The Celebration of School's Music at Snape Maltings in March. We sang three songs and all of our Key Stage 2 children were able to participate and they performed to an exceptionally high standard.

Thank you all for your continued support, in a very successful year for our school

7. Annual Report for KIRTON WARD which includes: Kirton and Falkenham, Levington and Stratton Hall, Bucklesham, Newbourne, Hemley and Waldringfield by Susan Harvey, District Cllr. APRIL/MAY 2016

This has been an incredibly busy year, thank you for your help and support whilst I have been in new territory. I apologise for not getting to all your parish council meetings, unfortunately they clash with other Council engagements. I do always send a report. Under the new boundaries each District Councillor has the responsibility of around 2,400 people, an increase of 700. I have also been Chairman of SCDC and attended well over 100 official engagements. My Chairman's Challenge to visit all 118 communities as the public face of SCDC has been completed and very rewarding. I would like to thank all those who volunteer in their communities. In the words of the High Sheriff 'you are the glue which holds society together'. Planning. The new document showing preferred sites for building has been thoroughly consulted on and been through Scrutiny, Cabinet and went to full Council on 24<sup>th</sup> March and will now proceed to the inspector. The Council's record on defending appeals remains good. Planning Applications. I have never seen so many planning applications. The new Scheme of Delegation appears to be working although there are still a few problems which need ironing out. Please make Cllr Tony Fryatt aware of problems you are having and suggestions as to what could be improved as this system is being reviewed shortly. I always visit contentious application sites and talk to local people about them. This takes quite a lot of my time but I find it is time well spent and I am also getting to know all the villages better. Speed watch. I have supported this with my Community enabling Budget as has Suffolk County Council. Volunteers have come forward from several of the villages. This should be up and running in the next few months and should help to make our villages safer places. I am very grateful to Waldringfield for taking the lead on this. My Community Enabling Budget has contributed to: Tables for Levington and Bucklesham village halls. A new driveway for Newbourne Village Hall. A new double glazed window for Kirton Church Hall. A wet weather tent for Kirton and District Guides. Waldringfield Speed Watch camera, equipment and training. Office furniture for CAB Felixstowe to enable a new telephone service to be installed. Cooking equipment for Sail East at Levington. The remaining fund went to the Rural Coffee Caravan towards a new van which they have now ordered. I hope I have spread a little happiness in all the Kirton Ward villages. There should be a new fund available for the next financial year so please keep your requests coming in. Rural Transport. I had said I would work with partners to try to get

this improved. I have spoken to Private Bus companies who say the routes are unviable as they are only reimbursed by 40% of the concession fares. I have booked in to a forum on Community Transport at Suffolk Coastal to get more information as this is a major concern in our rural villages. Buses do, of course, come under Suffolk County Council as opposed to the District. Joining Forces with Waveney District Council. The present situation is that we have joint officers but still maintain our individuality.

This gives good financial savings. New Offices. The buildings should be finished and handed over for fitting out in the next few months. The final move should take place in the autumn. Everything is running to time at present. The officers and staff are looking forward to working in the new premises which will be a great improvement on Melton Hill. The new offices will be better insulated and more efficiently heated and the right size for the reduced staffing levels.

8. Annual report from Stephen Baddeley, Police Community Support Officer 3310, Safer Neighbourhood Team / Felixstowe Police station, Suffolk Constabulary, 32 High road west, Felixstowe, Suffolk, IP119JE  
Tel: 01473613500

**This month's recorded crime was 36.**

**The Trimleys:** 2 burglaries of garages, 3 bikes stolen from garage High Road overnight 24<sup>th</sup> April. Meadow Close garage 24<sup>th</sup>-27<sup>th</sup> April was entered and two generators removed but later recovered nearby.

1 attempt burglary garage Meadow Close.

4 Assault no injury offences.

1 criminal damage dwelling and 1 minor wounding no intent offence.

Criminal damage to motor vehicle High Road overnight 8<sup>th</sup> April damage to wing mirror.

Criminal damage to bird house situated on nature reserve Trimley Marshes between 24<sup>th</sup>-27<sup>th</sup> April.

Dog out of control in public space causing injury, child bitten by a dog whilst playing in the street. Owner identified and enquiries continue.

Theft from motor vehicle overnight 26<sup>th</sup> April Faulkeners Way, quarter light window broken to gain access and removed a number of electrical tools.

**Other Investigations:** 2 child protection investigation, 1 domestic abuse investigation.

**Nacton and Purdis Farm:** 8 crimes relate to either Sainsbury's or Homebase.

Attempted Burglary dwelling offence daytime 9<sup>th</sup> April when occupant of property in Woodrush Road returned home to find rear Patio door forced. No entry gained. 4 males seen nearby smartly dressed leaving the vicinity in a Jaguar vehicle. Under investigation.

2 Domestic Assault offences.

Minor wound offence Orwell Truck Stop finalised.

Attempt theft from motor vehicle Nacton Foreshore daylight hours 21<sup>st</sup> April, male suspect seen trying to remove chainsaws from rear of a vehicle. Male was challenged and cycled away towards the Foreshore.

Theft from motor vehicle Church Road Nacton daylight hours 21<sup>st</sup> April, insecure vehicle entered and rucksack and keys removed. Rucksack and keys later recovered but mobile phone still missing.

1 offence of in charge of motor vehicle whilst unfit through drink or drugs, suspect dealt with.

**Other Investigations:** 2 child protection investigation, 2 adult protection investigation.

**Kirton:** Blue wheelie bin stolen in Levington 1<sup>st</sup> April, no further enquiries.

1 Domestic incident harassment.

Fear provocation of violent section 4, Caravan park customer threats made to staff. Relates mainly to civil matters but criminal offence recorded.

**Other Investigations:** 1 child protection, 1 adult protection.

#### 9. Therese Coffey MP Report

Sorry I cannot join you at your Annual Meeting but I hope you will enjoy an update on how I have worked on some issues affecting your parish this year including on broadband, transport, education and health. I was delighted to be re-elected as MP for Suffolk Coastal last May and it is my privilege to serve as your Member of Parliament. The Government in conjunction with the County Council continue to make a large investment in broadband infrastructure. In 2010, just 31% of Suffolk Coastal constituency had access to superfast broadband, that has now risen to 74% and 95% of constituency will be covered by 2018. Newbourne is still under consideration from Better Broadband for Suffolk of when it will be connected to fibre. Residents may wish to consider the financial support on offer for satellite broadband. I have continued to press the case on improving mobile phone signal and have met recently with Ofcom, Vodafone and Telephonica. Planning reform proposals in the Chancellors recent budget include measures to help to boost mobile phone signal. I have been appointed to the Government's Digital Infrastructure and Inclusion Implementation Taskforce to help lead on this agenda. On health, I have continued to lead the way in scrutinising our ambulance service holding them to account on response times. Since my push for a turnaround plan the Ambulance Service has gone through significant change, recruiting more staff and investing in a new fleet of ambulances. One of the pledges I made at the election last year was to make Suffolk Coastal a dementia friendly constituency. My team and I were trained to become Dementia Friends. I met Felixstowe Dementia Action Alliance about how we can engage with the community. On education, I look at Ofsted reports for my schools on a weekly basis and have met Headteachers, including Felixstowe Academy, to discuss performance. I have also worked hard pressing the Government for a fairer funding formula for our school children. In Suffolk £4,370 is spent per pupil every year, whereas in some of the best funded parts of the country £6,300 per pupil is spent. The Government have recently announced a consultation on changing the system which I very much welcome. Parliament now has a brand new Education Centre which I have encouraged schools to visit. On transport, the specification for the new rail franchise for East Anglia was published, which included the criterion of meeting Suffolk in 60 from London. The new franchise will start in October. I have also been focussing on the Felixstowe to Ipswich branch line works. I organised an opportunity for the Chamber of Commerce to come to Parliament to discuss investment in Suffolk's roads, including the vital A14 corridor. On Sizewell, EDF and China Nuclear Power Corporation signed an agreement for the development of Hinkley Point C, which includes a Heads of Terms agreement for the construction of Sizewell C. There is still much to discuss and I have been working hard to make sure we get great legacy benefits on infrastructure, accommodation and education and skills. It is planned that the stage 2 consultation will take place later this year. The Coastal Communities Minister launched the Coastal Communities project in Felixstowe and Felixstowe and the Deben Peninsula became Coastal Teams with a £10,000 boost. The Government's Coastal Communities fund has paid for flood defences, including those in Waldringfield. I spent Remembrance Day at the Home of 23 Parachute Engineer Regiment at Rock Barracks, as we marked Armistice Day with a poignant service of Remembrance. I was pleased to be invited by the Prime Minister to serve as Deputy Leader of the House of Commons following the General Election. One of my major roles has been to bring in English Votes for English Laws. Finally, last Autumn I undertook a three-day constituency tour visiting 90 towns and villages across Suffolk. The issue most frequently raised was on broadband and mobile phone signal along with local council matters, particularly on planning and roads and I have involved local councilors on these.

