

MINUTES OF THE MEETING OF NEWBOURNE PARISH COUNCIL

5 October 2015, Newbourne Village Hall, 7.30pm

Present:

Lionel Scott (Chairman)
Tony Finch
Michael Frost
Jim Wicks
Sue Pollard
Kwini Lusher
Erica Pattinson

Public question time.

There was one member of the public present. He wished to ask about the proposed speed cameras as he was very concerned over the amount of speeding in the village, a view endorsed by some members of the council, the District Councillor dealt with this matter, details are under Item 4a below. He also wished it known that he was very much against the retrospective planning application submitted by SuperSips. He added that he was for the planning application for Walk Barn, but later withdrew his support due to a misunderstanding of which building was referred to in the application.

The Chair formally opened the meeting at 7.40pm. In the absence of a clerk Erica Pattinson, a Councillor, took the minutes of the meeting.

1. **Apologies for absence.** None
2. **Declarations of disclosable pecuniary interest.** None.
3. **Minutes of the Parish Council Meeting 7th September 2015.** The minutes were approved without amendment and signed by the Chair.
4. **Update from District Councillor:**
 - a. Speed Camera. (The District Councillor had given the following report to the member of the public who had asked about the progress of introducing speed cameras in the village).SH reported that she had attended a meeting 'Safety Driving on Rural Roads'. She could finance a camera of the sort that locked onto a post, and she had hoped this camera could be shared amongst villages. However Newbourne was the only village to show interest in that scheme. The alternative was a speed watch system which required 3 people to administer and no action was taken until the third offence when the police may interview the driver involved. After discussion it was decided that no action would be taken at present. SH said there was a meeting that councillors may find informative on 2nd November at Levington titled 'Safer Neighbourhood' and is open to the public.
 - b. SH outlined the new planning procedures that have been put in place. All details can be found on line on the SCDC website. District Councillor's report is attached.

At this point of the meeting the Chairman brought forward Item 11 Update on Clerk Vacancy so that he could introduce Ms Laura Naunton to the meeting. Ms Naunton had applied for the position of Clerk to the Council. The only other applicant had withdrawn.

The members of the Parish Council met Ms Naunton and unanimously agreed that she should fill the position and was voted as the new clerk. Ms Naunton then signed the necessary contracts and she will start with effect from 5th October 2015.

Mr Finch suggested that a letter of thanks should be sent to the retiring Clerk, the Chairman and the Council agreed.

5. **Update from Suffolk Police:** The council received and noted the report.
6. **Community Plan Update.** Mr Finch had attended a seminar on Community Planning and briefed the meeting on the major points. It was agreed that the process seemed to take a long time and that it did not seem pertinent for a village the size of Newbourne. The plan would have to be agreed with SCDC plans and has a life span of only 10 years with a 5 year review. It was decided unanimously that Newbourne would not go ahead with a Community Plan at this stage.
7. **Maintenance.** The lamp post by the bus shelter had been cleared and it was reported that this had enabled BT to carry out the necessary repairs to a resident's phone line. However, there was still much greenery around the bus shelter. It was decided that this could be cleared by members of the Council and Mike Frost and the Chairman volunteered.
8. **Actions Points.** No outstanding points. The following to be added to the November agenda:
 - a. Village Hall Car Park
 - b. Land grab on Ipswich Road
 - c. Revelry Funding

9. Planning update

- a. **DC/15/3690/FUL – Conversion of buildings to office use. Newbourne Business, Mill Road.**

The plans were inspected by the Meeting, and it was pointed out that this was a retrospective planning application and one that may have been turned down by SCDC in previous years. Some members of the council voiced their disquiet over the fact that this was retrospective and that this development could have an impact on vehicular access etc. Some members of the meeting were in favour of this application. The temporary clerk was asked to investigate why the historical applications had been refused and to report back to the members of the meeting.

- b. **DC/15/2981/FUL – Conversion of agricultural building to a dwelling and upgrade of internet access track. Walk Barn Farm, Woodbridge Road.**

The meeting discussed the fact that as this was an agriculture building, planning permission for the house build was not required. The council therefore could not object to the house, but wished to say that the whole planned development was too big and considered the increased curtilage to the dwelling was out of keeping with the whole village.

10. Finance

- a. **Budget report.** The Chairman reported that he had looked at the accounts and they were up to date. A report would be published at the next meeting.
- b. **Cheques for signing.** Three cheques were presented for signing for work on the Revelry, clearance round the village signs and expenses for the outgoing Clerk.

- c. **Smaller Authorities Transparency Fund – Application form.** As a small village expenses can be reclaimed for such items as training. SALC would advise.
- d. **BDO Audit date 2016.** Because of the new regulations covering the need for transparency the public can view the accounts before the audit. It was decided to carry this item over to the next meeting when a date would be fixed.
- e. **Insurance.** SP was asked about the insurance for the Village Hall. She reported that it was cheaper this year at £1100.39 and she had taken out the cover for 3 years, which was part of the deal for the reduced rate. SP said that last year the Parish Council had contributed £400 and asked if this contribution could be repeated this year. It was unanimously agreed that £400 should be paid toward the insurance.

11. Clerks Correspondence. There was no correspondence.

There being no further business the Chair closed the meeting at 9.30pm. The next meeting will be on 2 November 2015.

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Chair
Newbourne Parish Council